

**MS077- Southern Pacific Railroad Records
General Freight and Passenger Agent's Office (GPA)
Inventory Compiled by Marsha Labodda**

New Box #	Box #	File Folder#	Description	Dates
	GPA-1		Telegrams from the office of the General Passenger Agent concerning reservations, movement of trains and availability of space. Telegrams are bundled in between cardboard with cord and by date. Estimate 30 bundles. Papers are in fair condition with some fragile and brown due to acidic nature of paper and age.	Jan-Feb, 1945 SP
	GPA-2		Telegrams from the General Passenger Agent files concerning train reservations. Telegrams are bundled in between cardboard with cord and by date. Estimate 30 bundles. Papers are in fair condition with some fragile and brown due to acidic nature of paper and age.	May, 1945 SP
	GPA-3		Telegrams from the Office of the General Passenger Agent concerning reservations, movement of trains and special attention for select passengers (1950) . Telegrams are bundled in between cardboard with cord and by date. Estimate 10 bundles. Includes T & NO Interline Report for 1953. Papers are in fair condition with some fragile and brown due to age and acidic nature of paper.	1932, 1944, 1951, 1953 SP
	GPA-4		Records from the General Passenger Agent's Office containing vouchers, bank deposit	1944-1957 SP

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			<p>slips and expense account files (contained in 5 bound notebooks); refunds on tickets (12 monthly ledgers, dated Jan-Dec. 1944). Includes table for calculating CTA employee tax deductions (1946-1948). Includes 2 files of movement of mortuary cars for American war dead (1950-1951); one file of correspondence regarding the distribution of Carlsbad Cavern tickets on the Carlsbad Cavern Coaches, 1952 (advertising poster included, 1953).</p>	
	GPA-5		<p>Payroll records with names and amounts, personal expense accounts and monthly accounts from the station's Passenger Agent's Office are bound in 4 binders. Ledger sheets are in fair condition with some browning due to age and acidic nature of paper.</p>	1936-1956 SP
	GPA-6		<p>Box contains items from the General Passenger Agent files. It includes Draft Collection Blanks, ie, refunds to individual passengers for unused tickets (1944-1945); Employees' Expense Accounts from GPA Office, 1952-1954; and prepaid ticket receipts for 1954 bound in 3 binders. Papers are in fair condition with some browning and fragile due to age and acidic nature of paper. Binders are in poor condition.</p>	1944-1945, 1952-1954 SP
	GPA-7		<p>Box contains Local and Joint passenger tariff rates with the price schedules for EP & SW, SP, and other railroads from the General</p>	1923-1940 EP & SW and SP

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			Passenger Agent's files. Estimate 50 books. Box contains a bundle of telegrams tied with cord (1946); and bundle of Auditor's Memos (1918-1920) tied with cord. Papers are in fair condition.	
	GPA-8		Box contains rate books from the General Passenger Agent's Office showing Interdivisional and Local one way and round trip passenger fares or tariffs. Estimate 50 books. Rate books are in fair condition with some browning due to acidic nature of paper and age.	1936-1941 SP
	GPA-9		Bundles of telegrams in between cardboard and tied with cord and dated from the General Passenger Agent's Office concerning reservations and the movement of trains. Estimate 30 bundles. Papers are in fair condition with some browning and fragile due to age and acidic nature of paper.	1932 SP
	GPA-10		Box contains Local and Joint passenger rates and price schedules for EP & SW, SP and other railroads. Estimate 75 booklets. Papers are in fair condition with some browning due to age and acidic nature of paper.	1924-1939 EP & SW and SP
	GPA-11		Box contains rate books for Joint passenger tariffs. Estimate 50 booklets. Also includes bundled with cord company tourist brochures, travel guides and postcards of the Sunset Limited (1957-1958). Also included is a menu from "La Fiesta Theatre Restaurant And Bar" and pamphlets titled "Better Letters"	1935-1939 SP

			and “Selling Techniques: Railroad Passenger Traffic” (1951).	
	GPA-12		Telegrams to and from the General Passenger Agent concerning reservation and movement of trains bundled with cord in between cardboard and dated. Estimate 30 bundles with two dated 1932. Papers are in fair condition with some fragile and brittle and brown due to age and acidic nature of paper.	1932, Dec. 1944 SP
	GPA-13		Ledgers of time cards and payroll and deductions records for personnel in the Office of the General Passenger Agent. Ledgers list name, date and amount. Papers are in good condition.	1956-1958 SP
	GPA-14		Telegrams from the General Passenger Agent’s Office concerning reservations and the movement of trains. Estimate 30 bundles tied with cord in between cardboard covers. Papers are in poor condition due to age and acidic nature of paper. Some are brown and fragile.	1932 SP
	GPA-15		Daily telegrams from the Office of the General Passenger Agent concerning reservations and movement of trains, availability of space bundled with cord in between cardboard covers. Estimate 30. Papers are in poor condition due to age and acidic nature of paper. Some are brown and fragile.	March, 1945 SP
	GPA-16		Telegrams from the Office of the General Passenger Agent concerning reservations and the	March-May, 1945 SP

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			movement of trains bundled with cord in between cardboard covers. Estimate 22 bundles along with a rolled-up bundle of wires. Papers are in poor condition due to age and acidic nature of paper. Some are brown and fragile.	
	GPA-17		Local and Joint Interdivisional passenger schedule of rates and baggage tariffs books issued by ICC. Estimate 75 books or booklets of rates. Papers are in fair condition.	1949-1953 SP
	GPA-18		Telegrams from the Office of the General Passenger Agent concerning reservations and space availability bundled with cord and in between cardboard covers. Estimate 12 bundles. Includes company brochures and comic books, "Clear the Track" (25); "Ride the high iron!" (25); "Rails across America" (25); "Railroads deliver the goods" (25)--one removed for cataloging. Papers are in poor condition due to age and acidic nature of paper with some browning.	1932, 1945 SP
	GPA-19		Local and Joint passenger tariffs rate books from the General Passenger Agent's Office bundled with cord. Estimate 50 books or booklets. Papers are in fair condition with some browning due to age and acidic nature of paper.	1923-1938 EP & SW, SP
	GPA-20		Telegrams and rates from the General Passenger Agent's Office containing information on reservations, train movements and vacation rates. Estimate 13 fares	1936-1955 SP

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			books plus Agent's monthly account ledger (1954) and Ticket Refund Ledger (1949). Includes files of telegrams. Papers are in fair to poor condition due to age and acidic nature of paper.	
	GPA-21		Payroll records from the General Passenger Agent's office in 3 ledger binders (15 ½ x 8 ½).	1931, 1937-1938, 1956 SP
	GPA-22		Files from the General Passenger Agent's Office containing draft deferral authorizations and payroll reports. Files are 12 brad clipped ledger sheets and 2 binders. Payroll ledgers list name of employee and social security #, amount earned, deductions from salary and balance due (1945, 1947-1948, 1954). Correspondence and forms for Deferred Employees from Selective Service System are contained in box (11 ½ x 12", dating from 1943-1945). Tax table for calculating RRRT tax is included. Papers are in fair to poor condition due to age and acidic nature of paper,	1945-1954 SP
	GPA-23		General catalogs and manuals from the Office of the General Passenger Agent containing information on Passenger tariffs and summer and winter excursion fares. Estimate 50 catalogs. Papers are in fair condition.	1927-1939 SP
	GPA-24		Telegrams from the General Passenger Agent's files concerning reservations, movement of trains and availability of space bundled with cord in between cardboard covers or brad clipped. Estimate 26	April, 1945 SP

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			bundles. Papers are in poor condition due to age and acidic nature of paper.	
	GPA-25		General Passenger Agent's payroll ledgers for departmental employees in 3 binders. Payroll ledgers list name of employee and social security #, amount earned, deductions from salary and balance due. Papers are in fair condition.	1939-1943, 1951 SP
	GPA-26		Catalogs from the Office of General Passenger Agent relating to Joint Passenger Tariff, Interdivision Passenger Tariff and one way rates. Estimate 75 books or booklets. Papers are in fair to poor condition due to age and acidic nature of paper.	1921-1937 SP
	GPA-27		Files from the Office of the General Passenger Agent containing payroll records (1946, 1953, 1955) and ticket sales from the year 1948. Payroll records are contained in 3 bound ledgers and list name of employee and social security #, amount earned, deductions from salary and balance due. Ticket sales and refunds ledger lists daily amount along with bank deposit slips. Papers are in fair to poor condition with some browning due to age and acidic nature of paper.	1946-1955 SP
	GPA-28		Joint tariff rate files from the General Passenger Agent including summer and holiday excursion fares. Estimate 75 books. Papers are in fair condition but some are fragile and brown due to age and acidic nature of paper.	1928-1938 SP

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	GPA-29		<p>Ledgers (14 x 17 ½ x 2) of Daily Local and Monthly Ticket Sales including destination from, com. #, remarks, rail revenue and federal tax. Papers are in fair condition.</p> <p>v. 1-1953-1954 v. 2-1955-1958 v. 3-1952-1953 v. 4- 1954-1956</p>	1952-1958 SP
	GPA-30		<p>Ledger (13 x 22 x 4) of Time Tables for all divisions. Papers are in fair condition.</p>	1908-1948 EP & SW, SP
	GPA-31		<p>Ledger (8 ½ x 14 x 2) of Receiving Cashier's Record of Transactions forms, Oct.-Dec., 1954. Information recorded includes local, interline Pullman, total debits and total credits. Papers are in fair condition.</p>	1954 SP
	GPA-32		<p>Case (9 x 12 ½ x 3) containing Draft Calculation Blank forms for ticket refunds-includes name, address and amount of refund. Papers are in fair condition</p>	1944 SP